

# Agenda Item Form

Agenda Date: July 20, 2004

Districts Affected: 3

Dept. Head/Contact Information: Enrique Acosta, Procurement Analyst, (915) 541-4321

## Type of Agenda Item:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Resolution                                  | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments        |
| <input type="checkbox"/> Tax Installment Agreements                  | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                 |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen    |
| <input type="checkbox"/> Application for Facility Use                | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements                       | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application         |
| <input type="checkbox"/> Other _____                                 |   |  |

## Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: \_\_\_\_\_ Months)
- ☒ Other Source: Airport Operating Funds

## Legal:

- ☐ Legal Review Required      Attorney Assigned (please scroll down): None      ☐ Approved      ☐ Denied

Timeline Priority:   ☐ High      ☒ Medium      ☐ Low      # of days: \_\_\_\_\_

## Why is this item necessary:

The item to be purchased will be for repairs or replace worn items/parts.

## Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Airport Operating Funds will fund the Airport's purchases.

## Statutory or Citizen Concerns:

Not applicable.

## Departmental Concerns:

The Airport requires Parts & Service, which will be used for necessary maintenance and repairs to the Jet-Bridges (for passenger loading and unloading) and to continue to maintain Airport areas in a safe condition.

DATE: July 13, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing x 4313



THRU: Catherine Stern,  
Secretary III, X4308

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JULY 20, 2004**

Item should read as follows:

Bid No: 2004-186 Jet Bridge, Parts & Service  
Award to: Thyssenkrupp Airport Systems, Inc.  
Ft. Worth, TX  
Item (s): 1 and 2A  
Amount: \$106,000.00 (Estimated)

Department: Department of Aviation  
Funds available: 62620003-503121-40101  
Funding source: Airport Operating Fund  
Total award: \$106,000.00 (Estimated)  
District (s): 3

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

This is a twenty-four (24) month requirements-type Contract for the El Paso International Airport.

Vendor offers the City the option of extending the term of the contract for twelve (12) additional months at the same unit prices, if the option is exercised within one (1) year from the date of award of the contract.

Vendor does not offer a prompt payment discount.

The Contract will officially begin at 12:01 AM, July 21, 2004.

Contact person: Enrique Acosta, Jr., Procurement Analyst at 541-4267.

\*\*\*\*\*

AGENDA FOR: **JULY 20, 2004**

\*\*\*\*\*

PROJECT FORM

DATE: July 12, 2004

PROJECT: Jet Bridge, Parts & Service  
BID NO: 2004-186 DEPARTMENT: Department of Aviation  
BUDGET NO: 62620003-503121-40101  
FUNDING SOURCE: Airport Operating Fund  
REPRESENTATIVE DISTRICT(S): 3

RECOMMENDATION: VENDOR: Thyssenkrupp Airport Systems, Inc.  
Ft. Worth, TX  
ITEM: 1 and 2A  
AMOUNT: \$106,000.00 (Estimated)

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

This is a twenty-four (24) month requirements-type Contract for the El Paso International Airport.

Vendor offers the City the option of extending the term of the contract for twelve (12) additional months at the same unit prices, if the option is exercised within one (1) year from the date of award of the contract.

Vendor does not offer a prompt payment discount.

The Contract will officially begin at 12:01 AM, July 21, 2004.

BIDS SOLICITED 08 [04 local bids]  
BIDS RECEIVED 01  
"NO BID" RECEIVED 00  
CURRENT TAXED PAID  
OUT-OF-TOWN-- X

TOTAL RECOMMENDED AWARD: \$106,000.00 (Estimated)

COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK \_\_\_\_\_

APPROVED:

Byron E. Johnson, C.P.M.  
Director of Purchasing

COUNCIL:

MEETING DATE-July 20, 2004

Consent Agenda for July 20, 2004

BID NO.: 2004-186 Jet Bridge, Parts & Service  
AWARD TO: VENDOR: Thyssenkrupp Airport Systems, Inc.  
Ft. Worth, TX  
ITEM: 1 and 2A  
AMOUNT: \$106,000.00 (Estimated)

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

This is a twenty-four (24) month requirements-type Contract for the El Paso International Airport.

Vendor offers the City the option of extending the term of the contract for twelve (12) additional months at the same unit prices, if the option is exercised within one (1) year from the date of award of the contract.

Vendor does not offer a prompt payment discount.

The Contract will officially begin at 12:01 AM, July 21, 2004.

Department: Department of Aviation  
Funds available: 62620003-503121-40101  
Funding source: Airport Operating Fund  
Total amount: \$106,000.00 (Estimated)  
District(s): 3

## MEMORANDUM

DATE: June 23, 2004  
TO: The Contract File  
PREPARED BY: Enrique Acosta Jr.  
SUBJECT: Request Sole Bid Contract Award;  
Bid No. 2004-186 "Jet Bridge, Parts & Service"

---

### Summary

In accordance with State of Texas bidding requirements, formal bids were obtained for this requirement. The solicitation when awarded will establish a "Jet Bridge, Parts & Service" contract for the El Paso International Airport. The sole bid submitted is being recommended for this contract.

### Background Information


In May 2004, formal bids were requested from companies in accordance with State of Texas bidding requirements. This solicitation was listed on the City's Internet web page and advertised in the El Paso Times (published May 4, 2004, and May 11, 2004). Bid packages were provided to a standard list of various contractor organizations, builder's exchanges and disadvantaged business organizations, for example, the Contract Opportunity Center and the Hispanic Chamber of Commerce.

One bid was received from Thyssenkrupp Airport Systems, Inc. The vendors that did not bid this requirement were contacted as to why they did not respond. Inspiring Evolution, after a review of the bid, does not provide this type of commodity. Ary Automation & Control does not have the experience to provide this service, so they submitted a No Bid but look forward to bidding on other services for the City of El Paso. Two of the firms sent bid packages are subsidiaries of Thyssenkrupp Airport Systems, Inc. and therefore did not submit a bid. Conveyors & Materials Handling did not reply to telephone requests for information; the remaining vendors did not respond to staff requests for "no submittal" explanations.

Staff has evaluated the sole bid and finds that it meets City specifications. The City currently purchases from the recommended vendor and staff is satisfied with their performance.

Respectfully submitted,  
Enrique Acosta Jr.  
Procurement Analyst

# Memo

To: Joe Lugo  
Firm/Department: Department of Aviation  
Through: Luis Duran  
Firm/Department: Department of Aviation  
From: *Enrique Acosta*   
Date: June 2, 2004  
Re: SOLICITATION - 2004-186, Jet Bridge Parts & Service

---

Attached are the Bid Tabulation sheet(s), and copies of the offer(s) received. The award recommendation must be received in this office no later than July 26, 2004. Due to the required advertising time for Council Agenda items, two weeks elapse from the time an award recommendation is received by the Purchasing Department to the appearance of the item on the Council agenda. Award Recommendations received on Thursdays or Fridays will not be processed until the following week.

Please review the offers, to determine the lowest priced offer meeting specifications, and send me a memorandum with your recommendation[s] for award, **recommendations on awards have to be sent as an MS-Word file with the Airport's Logo within, email by itself cannot be used**. Please return the copies of the bids along with your recommendation. The memorandum must include the APPROVED PeopleSoft Requisition number [XXXXX in system] for the goods or services being purchased, and identification of the funding source [General, Revenue Account, State or Federal Grants, etc.]. For contracts, covering annual requirements for goods or services, please include an estimated annual expenditure for the item(s). For all contracts, please identify the benefiting Districts or indicate "City wide". The award recommendation cannot be presented to City Council until a requisition has been approved in PEOPLESOFT.

We have been reminded by the City Attorney's Office, that no one from the ordering Department, or from Purchasing should discuss the award recommendation with any party, including the potential contractor, except other City employees involved in the project, until after the actual award recommendation has been placed on the published City Council Agenda. All questions concerning the award should be referred to the Purchasing Department.

Lugo, Joe

From:  
Sent:  
To:  
Subject:



## El Paso International Airport

Lugo, Joe  
Friday, June 04, 2004 12:16 PM  
Acosta Jr., Enrique  
Solicitation--2004-186 Jet Bridge Parts & Service

Enrique, recommend lowest responsive vendor be awarded Solicitation 2004-186 for Jet Bridge Parts & Service as per tabulation sheet. Lowest responsive vendor is Thyssenkrupp Airport Systems, Inc. Thank you Joe Lugo.

# CITY OF EL PASO BID TABULATION

BID TITLE: JET BRIDGE, PARTS & SERVICE

BID # 2004-186

BID DATE: MAY 26, 2004

DEPARTMENT: AVIATION

	<b>THYSSENKRUPP AIRPORT SYSTEMS, INC. FORT WORTH, TX</b>			
PRICE ADJUSTMENT FACTOR				
ITEM DESCRIPTION	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP
ITEM <b>PROPRIETARY PARTS,                                  THYSSEN STEARNS</b>	NET <input checked="" type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/>
Discount/Mark-up proposed from the <u>THYSSEN STEARNS</u> Price List				
LIST NUMBER: _____ DATED: _____	001 25 MAY 2004			
FROM PRICE LIST FOR MARKETING LEVEL:  WHOLESALE <input type="checkbox"/> DISTRIBUTOR <input type="checkbox"/> JOBBER <input type="checkbox"/> DEALER <input type="checkbox"/> RETAILER <input type="checkbox"/> [OTHER] _____ <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <b>CONTRACT USER</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

APPROVED BY: R. Arto

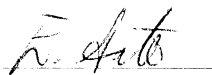
DATE: 6-1-04



# CITY OF EL PASO BID TABULATION

<b>BID TITLE: JET BRIDGE, PARTS &amp; SERVICE</b>			<b>BID # 2004-186</b>	
<b>BID DATE: MAY 26, 2004</b>			<b>DEPARTMENT: AVIATION</b>	
		<b>THYSSENKRUPP AIRPORT SYSTEMS, INC. FORT WORTH, TX</b>		
ITEM	MANUFACTURER'S PRICE LIST IDENTIFICATION:			
01.	MANUFACTURER:	<b>THYSSEN STEARNS</b>		
	PRICE LIST FORM NUMBER	<b>001</b>		
	AND/OR DATE	<b>25 MAY 2004</b>		
02.	MANUFACTURER:			
	PRICE LIST FORM NUMBER			
	AND/OR DATE			
03.	MANUFACTURER:			
	PRICE LIST FORM NUMBER			
	AND/OR DATE			
04.	MANUFACTURER:			
	PRICE LIST FORM NUMBER			
	AND/OR DATE			

APPROVED BY:



DATE: 0-1-04

## CITY OF EL PASO BID TABULATION

**BID TITLE: JET BRIDGE, PARTS & SERVICE**

**BID # 2004-186**

**BID DATE: MAY 26, 2004**

**DEPARTMENT: AVIATION**

		THYSSENKRUPP AIRPORT SYSTEMS, INC. FORT WORTH, TX			
ITEM 2A. SERVICE LABOR RATES:					
01.	JOB TITLE	BRIDGE TECHNICIAN			
	SKILL LEVEL				
	BILLING RATE HOURLY	\$68.00			
	PROFESSIONAL CERTIFICATIONS	FACTORY TRAINED			
02.	JOB TITLE	MECHANICAL ENGINEER			
	SKILL LEVEL				
	BILLING RATE HOURLY	\$72.00			
	SHOP BILLING RATE: HOLIDAY	ME			
03.	JOB TITLE	ELECTRICAL ENGINEER			
	SKILL LEVEL				
	BILLING RATE HOURLY	\$78.00			
	PROFESSIONAL CERTIFICATIONS	EE			
04.	JOB TITLE	OPERATOR/TECHNICAL TRAINING			
	SKILL LEVEL				
	BILLING RATE HOURLY	58			
	SHOP BILLING RATE: HOLIDAY	FACTORY TRAINED			
05.	JOB TITLE				
	SKILL LEVEL				
	BILLING RATE HOURLY				
	PROFESSIONAL CERTIFICATIONS				

APPROVED BY:



DATE:

6-1-04

# CITY OF EL PASO BID TABULATION

<b>BID TITLE: JET BRIDGE, PARTS &amp; SERVICE</b> <b>BID DATE: MAY 26, 2004</b>		<b>BID # 2004-186</b> <b>DEPARTMENT: AVIATION</b>		
		<b>THYSSENKRUPP AIRPORT SYSTEMS, INC. FORT WORTH, TX</b>		
<b>ITEM 2B. COMPOSITE [SHOP] BILLING RATE:</b>		<b>\$ /PER HOUR</b>	<b>\$ /PER HOUR</b>	<b>\$ /PER HOUR</b>
01.	JOB TITLE			
	PROFESSIONAL CERTIFICATIONS			
02.	JOB TITLE			
	PROFESSIONAL CERTIFICATIONS			
03.	JOB TITLE			
	PROFESSIONAL CERTIFICATIONS			
04.	JOB TITLE			
	PROFESSIONAL CERTIFICATIONS			
05.	JOB TITLE			
	PROFESSIONAL CERTIFICATIONS			
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>TWELVE ADDITIONAL MONTHS UTILIZING THE SAME PRICING STRUCTURE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>TWENTY-FOUR ADDITIONAL MONTHS UTILIZING THE SAME PRICING STRUCTURE, IF THE OPTION IS EXERCISED WITHIN:</p>		<input checked="checked" type="checkbox"/>  <input type="checkbox"/>	<input type="checkbox"/>  <input type="checkbox"/>	<input type="checkbox"/>  <input type="checkbox"/>

APPROVED BY:

*F. Ant*

DATE: 6-1-04

# CITY OF EL PASO BID TABULATION

<b>BID TITLE:</b> JET BRIDGE, PARTS & SERVICE <b>BID DATE:</b> MAY 26, 2004		<b>BID #</b> 2004-186 <b>DEPARTMENT:</b> AVIATION		
	<b>THYSSENKRUPP AIRPORT SYSTEMS, INC. FORT WORTH, TX</b>			
<b>A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT.</b>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>C. NO OPTION OFFERED.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>PAYMENT TERMS:</b>	<b>NET - 30 DAYS</b>			
<b>BIDDER'S PROMISED DELIVERY:</b> On or before _____ consecutive days after the date of receipt, by the contractor, or a written notice of award, of _____ consecutive hours after receipt of a verbal order.	<b>DAYS:</b> _____ <b>HOURS:</b> _____	<b>DAYS:</b> _____ <b>HOURS:</b> _____	<b>DAYS:</b> _____ <b>HOURS:</b> _____	<b>DAYS:</b> _____ <b>HOURS:</b> _____
IF THE BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL.				
<b>A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY CAUSE FOR THE REJECTION OF OFFER.</b>				
<b>BIDS SOLICITED:</b> 8		<b>BIDS RECEIVED:</b> 1	<b>BIDS LOCAL:</b> 4	<b>NO BID:</b> 0

APPROVED BY: E. H.

DATE: 6-1-04

THYSSEN STEARNS INC  
3201 N SYLVANIA SUITE 100 E  
FT WORTH TX 76111

TEXAS LONESTAR GROUP (HUB)  
CONTACT: DEBBI MCCURDY  
PO BOX 2408  
BRENHAM TX 77834

M-PAK INC (HUB)  
CONTACT: DEBORAH GAIL MILIARA  
4747 IRVING BLVD SUITE 233  
DALLAS TX 75247

CONVEYORS + MATERIALS  
HANDLING INC  
460 EAGLE DRIVE  
EL PASO TX 79912

ARY AUTOMATION & CONTROL  
801 MYRTLE AVE  
EL PASO TX 79901

THYSSEN KRUPP ELEVATOR  
6936 GATEWAY BLVD E  
EL PASO, TX

THYSSEN KRUPP ELEVATOR  
8401 JEFFERSON ST NE #B  
ALBUQUERQUE, NM

INSPIRING EVOLUTION  
ATTN: CARLOS E. PONTE  
415 E YANDELL DRIVE  
EL PASO, TX 79902

BID INFORMATION SERVICE  
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER  
PO BOX 5600  
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE  
2829 MONTANA AVE, B-100  
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER  
CLASSIFIED/LEGAL SECTION  
PO BOX 20  
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER  
4791 N. MESA  
EL PASO, TX 79902

SAM'S CLUB  
7970 NORTH MESA  
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION  
PO BOX 3612  
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY  
2626 NORTHEAST #103  
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901